



TC130 TF2 N 14

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Title: Draft Agenda for the Meeting of TF2, 13 October 2010 in Sao Paulo, Brazil

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TF2 1st Group Meeting Sao Paulo 2010-10

13/OCT/2010

Hotel Intercontinental Sao Paulo

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Brazil

1st DRAFT AGENDA

1. OPENING OF THE MEETING **09.00 h**
2. ROLL CALL
3. ADOPTION OF THE AGENDA
4. BACKGROUND TO THE WORK (ISO/TC 130 N 1665)
5. APPROVAL OF THE MINUTES OF St. GALLEN MEETING(2010 APRIL)
6. NECESSARY CLARIFICATION OF SCOPE OF THE TF2
7. PRESENTATIONS by TF2 members 1
8. DRAFTING OF FIRST WORKING DOCUMENT(S)
 - a. Basic clauses and structure of the document
 - b. Scope of the Standard(s)
 - c.
9. FURTHER PLANNING AND ACTION LIST
10. REQUIREMENT CONCERNING A SUBSEQUENT MEETING(S)
11. ANY OTHER BUSINESS
12. CLOSURE

¹ experts are requested to identify any presentation (max. 10 minutes) to the convenor/project leader